Volunteer Corn Booth Handbook

The Cosmopolitan Club of Belvidere is a group of well-respected, business professionals in Boone County who join together to better the community through social service. Club membership consists of business leaders in diverse sectors of the community. The club comes together, as part of Cosmopolitan International, to fund many worthwhile programs with three major initiatives in mind: Children, elderly and diabetes education. Through the roasted corn sales at the Boone County Fair and proceeds from our annual golf outing, the Cosmo Club of Belvidere donates more than $25,000 annually to the community.

Funded Events/Programs

- $6,000 in Scholarships to the 3 Boone County High Schools
- Diabetic Education
- Boone County Fair
- Diabetic Supplies to Area Schools
- Red Cross
- YMCA Strong Kids Campaign
- Mooseheart
- Cosmo Kids Fun Run
- Belvidere Bandits Wrestling Club
- RAMP Wheel-A-Thon
- Belvidere Youth Baseball
- Hometown Christmas
- Begin to Swim Kids Carnival

Community Collaboration

Success of the booth is dependent on an all-volunteer basis assisting throughout the week of the fair. With members' increasingly busy schedules, we are reaching out to local organizations for help during our annual fundraiser. In turn for your assistance at the corn booth, Cosmo will donate $500 to your organization.

We request that volunteer organizations provide 12-14 volunteers. No volunteers under the age of 14 are allowed and a minimum of two adults must be present to chaperon youth volunteers at all times. The shift will run from 9:30am to 5:00pm.

Corn Booth Stations

The booth is set up much like an assembly line. All workers need to be able to work in a fast paced setting. All stations must be kept clean and meet Health Department code throughout the day.

Corn Cleaner (2 people): Cleaners pull the loose parts of the husk off and cut or pull off the stems of the corn so it fits easily into the roaster basket.

Roaster (1 person): The person stationed at the roasters cleans corn as well corn and is in charge of running it through the roasters. Due to the extreme heat and mechanics of the roasters, an adult must be stationed at this location in the booth. No child under the age of 16 will be allowed to work on the roasters. Protective gloves will be provided.

Shucker (2 people): Shuckers are in charge of pulling the husks down the corn after it comes off the roaster in preparation for the corn to be wrapped and dipped. The corn does get extremely hot. Protective gloves will be provided.

Wrapper (2 people): This position wraps the corn prior to it being dipped in butter. The corn does get very hot and protective gloves will be provided.

Dipper (2 people): The dipper positions is one of the positions that works most closely with the customers. The people working this position will dip the corn in butter (unless they request it naked) and hand it directly to the corn to the customer. The dipper gets very dirty from the melted butter.
Cashier (1 person): The cashier handles cash transactions, calls out orders and hands out beverages. This cashier must be an adult. At all possible times, a Cosmo member will be the cashier but during busy times we may need to open a second line. The cashier must be comfortable working in a customer service setting.
Runner (1 person): The runner is in charge of restocking the front with napkins, salt, pepper and toothpicks. The runner also stocks drinks and butter. Additionally, the runner will fill in during breaks in the various spots.

What to Expect
What to Wear: There is no way around it; working in the corn booth is dirty work. In other words, please wear clothing that you do not care if it gets extremely dirty. No open toed shoes and please make sure they have some sort of traction on the soles. It can get slippery in the booth. Long hair must be pulled up.

Day of: Volunteers must be there at 9:30am. Your organization will also be given the contact information for the Corn King or Queen of the day you are assigned. We will kick off with an overview of the booth, tasks of the day and frequently asked questions. Please have your volunteers prepped and assigned to the different stations prior to the day your organization is working. Due to insurance reasons, no friends or family are allowed in the booth. Only working volunteers will be allowed in the booth during your shift.

Corn starts going on the roasters around 10:15am and we start serving customers as soon as the first ear is pulled off the roasters.

Water and lunch will be provided to volunteers. Soda will be sold to volunteers at half price. Not everyone will get a break at the same time. Breaks are taken in shifts. Please ensure that you have enough workers in order to cover shifts.

If you have any questions throughout the day, there will be two to three Cosmo members (Corn Kings or Queens) who will be in charge of the booth and assisting in the flow of the day.